

Circular No. 79/2023-2024	Subject: Submission of Life Certificate/ Non-Remarriage/ Employment Certificate
Ref. No. JRGB:HO:HRD	Date: 31.10.2023

**ALL REGIONAL MANAGERS/BRANCH MANAGERS
ALL REGIONS/BRANCHES/OFFICES
ALL PENSIONERS/FAMILY PENSIONERS**

**PENSIONERS/FAMILY PENSIONERS
SUBMISSION OF LIFE CERTIFICATE/ NON-REMARriage CERTIFICATE/
ACCEPTANCE OR NON-ACCEPTANCE OF COMMERCIAL EMPLOYMENT
CERTIFICATE**

In terms of extant provisions of Jharkhand Rajya Gramin Bank (Employees') Pension Regulations, 2019, submission of Life Certificate is mandatory for continuation of Pension payment to both staff pensioners and family pensioners.

(2) Life Certificate is to be submitted by Pensioners/family pension in the month of November each year on the prescribed Format, failing which pension may be stopped from the next month pension payment.

(3) Annual Life Certificate may be submitted manually or digitally as per convenience of the pensioner's/family pensioners: -

(i) Pensioners/family pensioners may submit Digital Life Certificate through **Jeevan Pramaan Portal**. Please note importantly that PPO number as allotted by the Bank (i.e. JRGB/PEN/XXXX/XXXX) and JRGB Bank account number must be mentioned in the digital life certificate.

If pensioner's/family pensioners submit digital life certificate through Aadhaar enabled biometric authentication mechanism, they do not need to visit the pension paying branch for submission of life certificate.

(ii) Pensioners/Family Pensioners may also submit the Life Certificate/ Non-remarriage Certificate/Acceptance or Non-Acceptance of Commercial Employment Certificate (whichever is applicable) in the prescribed format duly signed by them to the concerned Pension Paying branch.

(iii) **All the pensioners and family pensioners are requested to submit their Life Certificate latest by 30.11.2023 to avoid stoppage of pension payment.**

(iv) **In addition to Life Certificate, family pensioners are also required to submit Non-Remarriage Certificate in the month of November latest by 30.11.2023.**

(v) In addition to Life Certificate, such pensioner who has retired after November, 2022 is also required to submit Acceptance or Non-Acceptance of Commercial Employment Certificate latest by 30.11.2023.

(4) The Pension Paying Branch Manager after verifying signature of the Pensioner/family pensioner in the submitted prescribed format shall ensure to submit the Certificates to their Regional Office within 07 (seven) days from the date of the receipt of the certificate from pensioner's/family pensioners of the Bank.

(5) The Regional Office should ensure to keep the records of certificates properly at Regional Office and shall submit final list of all the Pensioners/Family Pensioners whose Life Certificate/Non-Remarriage Certificate/ Acceptance or Non-Acceptance of Commercial Employment Certificate have been received by them to HR Department, Head Office, Ranchi latest by 15.12.2023.

(6) The prescribed format of Life Certificate, Non-Remarriage Certificate and Acceptance or Non-Acceptance of Commercial Employment Certificate are herewith enclosed as Annexure-13, 14 & 15.

(7) Please bring the contents of this circular letter to the knowledge of all the staff Pensioners/Family Pensioners of the Bank. This circular is also available in Bank's Website "www.jrgb.in".

(Sushanta Kumar Pani)
General Manager

Encl:

- (i) Format of Life Certificate**
- (ii) Format of Non-Remarriage Certificate.**
- (iii) Format of Non-Employment Certificate.**

CERTIFICATE OF NON-REMARRIAGE/NON-MARRIAGE

(APPLICABLE FOR FAMILY PENSIONERS ONLY)

I hereby declare that I am widow/widower and I have not got re-married. I undertake to report the same promptly in the event of my re-marriage.
(Applicable for widow / widower Family Pensioner).*

I hereby declare that I am not married and I undertake to report the same promptly in the event of my marriage.
(Applicable for un-married daughter Family Pensioner).*

(* Please Strike out which is not applicable)

Signature of the Family Pensioner :

Name of the Family Pensioners :.....

PPO No. (issued by the Bank):

Address :.....

Mobile No.

Date:.....

I certify to the best of my knowledge and belief the above statement is correct.

(Signature of the Branch Manager with Seal)

Designation & Emp. ID.:

Name of the Branch :

Place :

Date :

(Signature of the Pensioner/family pensioner must be verified with the available records in CBS by the Branch Manager of the pension paying Branch)

Acceptance/Non-acceptance of Commercial Employment

I declare that I have not accepted commercial employment in India.

OR

I declare that I have accepted commercial employment in India w.e.f. after obtaining previous sanction of the Bank and none of the conditions, if any, attached thereto by the bank has been violated.

OR

I declare that I have accepted commercial employment in India w.e.f..... without obtaining the sanction of the Bank.

(* Please Strike out which is not applicable)

Date :.....

Signature of the Pensioner

Name of the pensioner:.....

PPO No.

JRGB SB (Pension) Account No. Mobile No.:

Note : This declaration is required to be submitted for a period of two years from the date of retirement.

(Signature of the Branch Manager with Seal)

Designation & Emp. ID.:

Name of the Branch :

(Signature of the Pensioner/family pensioner must be verified with the available records in CBS by the Branch Manager of the pension paying Branch)

SUPERANNUATION PENSION*		CUSTOMER ID	
FAMILY PENSION*		JRGB (Pension) SB A/C No.	

(* Please mark tick as applicable)

LIFE CERTIFICATE

Certified that the pensioner (Name)
.....
(address) holder of PPO No. (issued by the Bank) is alive on
this day, His / Her AADHAAR No.

(Signature of the Pensioner/Family Pensioner with date)

(Signature of the Branch Manager with Seal)

Designation & Emp. ID.:

Name of the Branch :

(Signature of the Pensioner/family pensioner must be verified with the available records in CBS by the Branch Manager of the pension paying Branch)

(To be submitted by the Pensioner/family pensioner once in a year in November in duplicate to Pension paying Branch)